



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, July 1, 2020
STANDING PARKS AND RECREATION COMMITTEE REGULAR
MEETING 4:30 P.M. – 5:30 P.M.**

**NOTICE
Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866)848-2216
CONFERENCE CODE: 5193676302
To view the Agenda and Presentation Materials go to
Agenda Packet and Materials at: www.todb.ca.gov/

Parks and Recreation Committee Board Members

*Chair Kevin Graves
Vice-Chair Bryon Gutow*

A. ROLL CALL

1. Call business meeting to order 4:30 P.M.- by Chair Graves
2. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve DRAFT minutes of May 6, 2020 Standing Parks and Recreation Committee meeting.
Motion to approve minutes for May 6, 2020 Standing Park and Recreation Committee meeting made by Vice-Chair Gutow.
Motion was second by Chair Graves.

D. DISCUSSION ITEMS

1. Discussion Regarding Community Center Facebook Page Update.
Recreation Program Supervisor Monica Gallo discussed update on the Towns Facebook page. This page is being used as a resource for promotions and information regarding the Community Center.
Chair Graves commented that he has received many positive comments from the public regarding the Dog Park's appearance and accessibility.
Vice-Chair Gutow stated that this method of social media is popular and recommended frequent use and prompt updates on the Facebook page.
2. Discussion Regarding COVID – 19 Reopening Update.
Recreation Program Supervisor Monica Gallo provided update on most recent restrictions due to COVID-19.

Community Center was looking forward to reopening to the public. Governor Newsom has once again tightened the restrictions preventing planned activities at the Community Center to be postponed until further notice. Announcement made regarding the purchase of new windscreens for the tennis courts. Contra Costa County Sheriff's Office's Discovery Bay RAD Kids Camp has been cancelled for this year. Vice-Chair Gutow and Chair Graves both commented on Movies at the Park. They have both recommended allowing the event to take place so long as state guidelines are being complied with. General Manager Mike Davies reminded the Committee that we would also have to adjust staffing needs once we are able to introduce events back to the community.

3. Discussion Regarding Poe Street Dryscape Update.

Parks and Landscape Manager Bill Engelman gave update on landscaping advancements on Poe Street. Chair Graves asked about time of completion.

Parks and Landscape Manager Bill Engelman stated that everything should be done in approximately 2 weeks if all materials come in on time.

Vice-Chair Gutow commented on budget requirements for this project.

Parks and Landscape Manager Bill Engelman stated that once this test project is complete, he will gather more data to estimate future project area costs. This will allow him to pace the process at a comfortable level according to budget.

Chair Graves asked the Town to look into the possibility of inviting the public and staff to go to renovated sites to see the results of landscaping efforts.

4. Discussion Regarding Pickleball Court Update.

Parks and Landscape Manager Bill Engelman informed the Committee that the Pickleball project has been made available for the public to place Requests for Proposals as of last week. Bids have been received. Closing date for the RFP bids is July 21st, 2020.

E. FUTURE DISCUSSION/AGENDA ITEMS

F. ADJOURNMENT

1. Adjourn at 4:42 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

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